


MEMORANDUM

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TO: The Honorable Mayor & City Council

FROM: Lacey G. Simpson, Assistant City Manager Initials: 

DATE: March 28, 2023 File #: MGR23-152

RE: **Award of Contract No. 23-06 – Ted Ferry Civic Center Lighting Replacement, Northern Powerline Constructors, Inc. d/b/a Chatham Electric**

In adopting the 2023 General Government Operating and Capital Budget, \$120,000 was appropriated to the Civic Center Department's 2023 Lighting Upgrades capital account. As indicated in the attached memorandum from Public Works-Engineering Project Manager Amanda Robinson, the City has advertised for and received sealed bids for Contract No. 23-06, Ted Ferry Civic Center Lighting Replacement. Two bids were received and were opened on March 24, 2023 at 10:00 a.m. in the City Clerk's office. The Project Manager's report contains a summary of the bids received.

Northern Powerline Constructors, Inc. d/b/a/ Chatham Electric submitted the winning bid in the amount of \$155,000, determined to be successful in part due to the Local Bidder Preference provisions set forth in Ketchikan Municipal Code Section 3.12.040(c). Ms. Robinson is recommending a ten-percent project contingency of \$15,500, bringing the total project cost to \$170,500. As a funding shortfall of \$51,145 exists after accounting for bid advertising costs, Ms. Robinson is recommending a transfer in the amount of \$51,145 from the Civic Center's 2023 Sidewalk Replacement capital account to the Lighting Upgrades capital account. I concur with the Project Manager's recommendation.

A Notice of Intent to Award was issued on March 24, 2023. As of the date of this memorandum, no appeals have been filed.

The Public Works Director will be attending the City Council meeting of April 6, 2023, in order to address any questions and/or concerns that Councilors may have.

A motion has been prepared for City Council consideration.

Recommended Motion: I move that the City Council award Contract No. 23-06, Ted Ferry Civic Center Lighting Replacement, to Northern Powerline Constructors, Inc. d/b/a Chatham Electric in the amount of \$155,000; establish a ten percent contingency of \$15,500 for a total project cost of \$170,500; authorize a budget transfer in the amount of \$51,154 from the Civic Center's 2023 Sidewalk Replacement capital account to the Civic Center's 2023 Lighting Upgrades capital account; authorize funding in the amount of \$170,500 from the Civic Center's Lighting Upgrades capital account; and direct the City Manager to execute the contract documents on behalf of the City Council.

PUBLIC WORKS / ENGINEERING DEPARTMENT**Mark Hilson, P.E., Public Works Director**

Kara Jurczak, P.E., Senior Project Engineer

CITY OF KETCHIKAN

Administrative Offices

PH: 907.228.4727

FAX: 907.225.8721

MEMORANDUM

TO: Delilah Walsh, City Manager

FROM: Amanda Robinson AIA, Project Manager

CC: Mark Hilson P.E., Public Works Director
Alice Nelson, Civic Center Manager

DATE: March 27, 2023

SUBJECT: Contract No. 23-06 Ted Ferry Civic Center Lighting Replacement

In adopting the 2023 General Government Budget, the City Council appropriated local funds in the amount of \$120,000 to update the building's lighting systems with safer and more energy efficient lighting.

Bid documents for the project were publicly advertised on March 1, 2023. Sealed bids were opened on March 24, 2023 at 10:00 am, by the City Clerk in the City Council Chambers. Two complete bids were received, opened and read aloud as listed below:

<u>Bidder</u>	<u>Bid Amount</u>
Northern Powerline Constructors, Inc. d/b/a Chatham Electric	\$155,000
Big G Electric & Engineering, LLC	\$153,663.90

Notice of Intent to Award for Contract 23-06 Ted Ferry Civic Center Lighting Replacement was issued on Friday March 24, 2023 to all bidders. Northern Powerline Constructors, Inc. d/b/a Chatham Electric was determined to be the winning bidder due to the Local Bidder Preference Ordinance set forth in KMC 3.12.040(c), which states:

(A) Unless contrary to federal or state law or regulation, a contract or purchase for supplies, materials, equipment or contractual services the amount of which is less than \$200,000 shall be awarded to a local bidder where the bid by such local bidder is in all material respects comparable to the lowest responsible nonlocal bid if the amount bid by such local bidder does not exceed the lowest responsible nonlocal bid by more than:

(i) Ten percent of the amount bid by the lowest responsible nonlocal bidder if that nonlocal bidder's bid is \$100,000 or less;

- (ii) Seven percent of the amount bid by the lowest responsible nonlocal bidder or \$10,000, whichever is less, if that nonlocal bidder's bid is greater than \$100,000 but less than or equal to \$200,000.

The Public Works Department recommends award of Contract 23-06 Ted Ferry Civic Center Lighting Replacement to Northern Powerline Constructors, Inc. d/b/a Chatham Electric in the amount of \$155,000. Further recommended is a ten percent contingency of \$15,500 for a total project cost of \$170,500. In order to hold the line in overall spending staff proposes authorizing a budget transfer in the amount of \$51,154.00 from the Civic Center Sidewalk Replacement capital account to the Civic Center Lighting Upgrades capital account. The sidewalk replacement project will be broken into two phases, with one this year and the remainder proposed for City Council consideration in the 2024 budget.

Part of the increase in cost from the budgeted amount is because Ted Ferry Civic Center Staff estimated the project cost without additional costs associated with the requirements of having to publicly bid the project. This project is an example of how raising the local purchasing cap from the existing \$50,000 to say \$120,000 could actually reduce capital expenditures, and reduce staff's workload at a time when we are short staffed.

RECOMMENDATION

It is recommended that the City Council adopt a motion awarding Contract 23-06 Ted Ferry Civic Center Lighting Replacement to Northern Powerline Constructors, Inc. d/b/a Chatham Electric in the amount of \$155,000. Further recommended is a ten percent contingency of \$15,500 for a total project cost of \$170,500; authorizing a budget transfer in the amount of \$51,154.00 from the Civic Center Sidewalk Replacement capital account to the Civic Center Lighting Upgrades capital account; and directing the City Manager to execute the contract on its behalf.

Recommended Motion: I move that the City Council award Contract 23-06 Ted Ferry Civic Center Lighting Replacement to Northern Powerline Constructors, Inc. d/b/a Chatham Electric in the amount of \$155,000. Further recommended is a ten percent contingency of \$15,500 for a total project cost of \$170,500; authorizing a budget transfer in the amount of \$51,154.00 from the Civic Center Sidewalk Replacement capital account to the Civic Center Lighting Upgrades capital account; and direct the City Manager to execute the contract on behalf of the City Council.

Attachments:

Bid Tabulations
Notice of Intent to Award

CITY OF KETCHIKAN

23-06 TED FERRY CIVIC CENTER LIGHTING REPLACEMENT

				Northern Powerline Constructors, Inc. dba Chatham Electric		Big G Electric & Engineering, LLC		Engineer	
Bid Item	Description	Quantity	Type	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization/Demobilization	1	LS	\$5,000	\$5,000	\$14,366.39	\$14,366	\$3,000	\$3,000
2	Engineer's Directed Work	10,000	CS	1	\$10,000	1	\$10,000	1	\$10,000
3	Lighting Replacement & Electrical Changes	1	LS	\$140,000	\$140,000	\$129,297.51	\$129,298	\$83,000	\$83,000
				TOTAL	\$155,000	TOTAL	\$153,663.90	TOTAL	\$96,000



PUBLIC WORKS DEPARTMENT
Administrative Offices / Engineering
2930 Tongass Avenue, Ketchikan, AK 99901
PH (907) 228-4727 / FX (907) 225-8721

Sent via email
DATE: March 24, 2023

NOTICE OF INTENT TO AWARD – CONTRACT NO. 23-06
Ted Ferry Civic Center Lighting Replacement

COMPANY:	Northern Powerline Constructors, Inc. d/b/a Chatham Electric	COMPANY:	Big G Electric & Engineering, LLC
ATTN:	Dawn Tucker	ATTN:	Jeremy Pechtel
ADDRESS:	2457 Brandy Lane, Juneau, AK 99801	ADDRESS:	42005 Kalifornsky Beach Rd, Soldotna, AK 99669
	dawn@chathamelectric.com		jpechtel@biggelectric.com

Please be advised that the City of Ketchikan intends to award the above referenced contract at the City Council meeting of April 6, 2023, as follows:

Northern Powerline Constructors, Inc. d/b/a Chatham Electric

TWO 2 proposals were received and screened by a committee of Two 2 representatives. A unanimous consensus was reached to recommend that the City Council award the contract to Northern Powerline Constructors, Inc. d/b/a Chatham Electric of Juneau, Alaska. Northern Powerline Constructors, Inc. d/b/a Chatham Electric was determined to be the winning bidder due to the Local Bidder Preference Ordinance set forth in KMC 3.12.040(c).

*Any bidder objecting to the recommended award of the contract and which claims to be the most qualified respondent, may file a **written** notice of appeal with the City Clerk, Kim Stanker, 334 Front Street, Ketchikan, AK 99901 or by e-mail: kims@ktn-ak.us. The notice of appeal shall specifically state: (i) all of the reasons for the appeal, (ii) the specific action requested by the bidder, (iii) the specific parts of the documents in which the appeal is based, and (iv) all statements, documents, and other relevant materials which the bidder will submit in support of its appeal. The notice of appeal shall be filed with the City Clerk by either:*

- 1. 5:00 pm on the Thursday one (1) week prior to the City Council meeting in which the bid is to be awarded; or*
- 2. Within five (5) calendar days from the date the intent to award was delivered to the bidder that filed the notification of appeal;*

whichever is earlier.

The City of Ketchikan expresses our appreciation for your proposal and hopes to see your interest extended into future projects.

Sincerely,

Amanda Robinson, AIA
Project Manager

Attachment: Bid Tabulation Sheet